CURRICULUM VITAE

A.Sarubala,

**D/O K. Anthonyraj,**

**North Street, Mela Panaiyur & Post Mannargudi TK,**

**Thiruvarur DT 614717.**

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CAREER OBJECTIVE

**Competent and reliable business student looking for opportunities to gain some valuable work experience within your company. Strong communication skills, ability to perform under pressure and to solve problems creatively.**

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EDUCATIONAL QUALIFICATIONS

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| --- | --- | --- | --- |
| **Name of the Course** | **Name of the University/Institute** | **Year of Passing** | **Percentage of Marks** |
| **SSLC** | **ST.Joseph’s Girls Hr.sec. School Mannargudi.** | **2017 - 2018** | **65 %** |
| **HSC** | **ST.Joseph’s Girls Hr.sec. School Mannargudi.** | **2019 - 2020** | **67 %** |
| **BBA** | **Bon Secours Arts & Science For Women**  **Mannargudi** | **2020 - 2023** | **80 %** |

SUMMARY

* **Having good analytical skills and problems solving capabilities, Result oriented sincere and smart working.**
* **Always meeting the target and strive to exceed the same.**

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OTHER SKILLS

* **Typewriting English Senior**
* **MS Office : Excel word, Access Power Point**
* **Computer Office Automation**
* **Flexible and Hardworking**
* **Possess Good Leadership Qualities**

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HOBBIES

* **Playing relay l and Shettil**
* **Reading Books and Navels**

PERSONAL DETAILS

**Name : Selvi**. A.Sarubala

**Father’s Name : Mr. K. Anthonyraj**

**Mother’s Name : Mrs.A.Lalitha**

**Date of Birth : 22.09.2002**

**Gender : Female**

**Nationality : Indian**

**Religion : Hindu**

**Caste : SC**

**Marital Status : Single**

**Language Known : Tamil, English**

**DECLARATION:**

I hereby state that all the information noted above is accurate to the best of my beliefs and I take full responsibility for the correctness of the information.

Date: Signature

Place:

( A.Sarubala )